

# EarthFair 2017

Sunday, April 23, 2017 • Balboa Park

## Federal Bldg. Exhibits – Area 8 Setup and Parking Instructions

### General

All access to Area 8, on the Federal Bldg. lawn, will be from the south, entering the park at Presidents Way off Park Blvd. After making a u-turn at the stop sign, exhibitors may unload at the curb next to the exhibits. After unloading, exhibitor may park in the Organ Pavilion or Federal Bldg. lot.

Please try and transport all of your exhibit materials in one vehicle; fewer vehicles will make the entire process go much smoother.

Volunteers in each area can help you find your exhibit location. Our volunteers will be wearing natural-colored t-shirts with our "Solution Tree" logo; our volunteer managers will be wearing mint green t-shirts.

Some events the size of EarthFair take one or two days to load-in and setup exhibitors. We do it in 1 hour. This works well, if everyone observes these few simple rules.

### Load-in and Load-out

Plan to arrive between 8am and 8:45am. Your site will not be ready before 8am, and the police will close the road PROMPTLY at 9am. A map and detailed directions for load-in and parking are provided on the next page. Note that the load-out procedure is the same as load-in.

As always, the police will not allow vehicular traffic in the park to resume until 90% of the visitors have dispersed. You may not be able to move your vehicle in to load up your exhibit materials until 5:30, 6:00, or later. It all depends on how long it takes for the visitors to leave.

### Environmental Considerations

- **NEVER DRIVE YOUR CAR ONTO GRASS AREAS.**
- Red curbs mean no parking and this will be enforced by the police (**who will write tickets and tow vehicles**). Unload quickly and move on to a long-term parking spot.
- We recommend that you bring a dolly or wagon to carry any heavy materials.
- **Never attach anything to any of the permanent Park fixtures: trees, signs, buildings, fences etc. Don't even lean anything up against one.**
- **Balboa Park is a non-smoking venue.**

## Load-in and Parking – Federal Bldg. Exhibits – Area 8

The **red line** indicates your path of travel.

Enter the park by turning onto Presidents Way from Park Blvd (**A**).

At the stop sign (**B**) make a u-turn and park at the west curb to unload (**C**).

**QUICKLY** unload at your space. **DO NOT** stay parked there while you setup; unload and go park.

After unloading, you can turn left into the Organ Pavilion Lot (**D**) or continue to the Federal Bldg.

Lot (**E**), or the Inspiration Point Lot across Park Blvd. (**F**). If you do not need to exit before the EarthFair is over, you can also park in the Pan American Plaza (**G**).

### Load-out

When the police allow vehicles in the exhibit areas, repeat the load-in process for load-out.

Alternatively, if you are parked close to your exhibit, you may want to carry your materials to your vehicle to speed up your exit.

