

# EarthFair 2017

Sunday, April 23, 2017 • Balboa Park

## The UN Building Exhibits – Area 6

### Setup and Parking Instructions

#### General

All access to the UN Building Exhibits – Area 6 will be from the south, entering the park at Presidents Way off Park Blvd., driving north through the park, and turning left at the Organ Pavilion to park north of the area to unload. After unloading, exhibitors will continue west to park in the south end of the Pan American Plaza.

Alternatively, exhibitors may park in the Organ Pavilion Lot and carry their materials to their exhibit site.

Please try and transport all of your exhibit materials in one vehicle; fewer vehicles will make the entire process go much smoother.

Volunteers in each area can help you find your exhibit location. Our volunteers will be wearing natural-colored t-shirts with our "Solution Tree" logo; our volunteer managers will be wearing mint green t-shirts.

Some events the size of EarthFair take one or two days to load-in and setup exhibitors. We do it in 1 hour. This works well, if everyone observes these few simple rules.

#### Load-in and Load-out

Plan to arrive between 8am and 8:45am. Your site will not be ready before 8am, and the police will close the road PROMPTLY at 9am. A map and detailed directions for load-in and parking are provided on the next page. Note that the load-out procedure is the same as load-in.

As always, the police will not allow vehicular traffic in the park to resume until 90% of the visitors have dispersed. You may not be able to move your vehicle in to load up your exhibit materials until 5:30, 6:00, or later. It all depends on how long it takes for the visitors to leave.

#### Environmental Considerations

- **NEVER DRIVE YOUR CAR ONTO GRASS AREAS.**
- Red curbs mean no parking and this will be enforced by the police (**who will write tickets and tow vehicles**). Unload quickly and move on to a long-term parking spot.
- We recommend that you bring a dolly or wagon to carry any heavy materials.
- **Never attach anything to any of the permanent Park fixtures: trees, signs, buildings, fences etc. Don't even lean anything up against one.**
- **Balboa Park is a non-smoking venue.**

## Load-in and Parking – UN Building Exhibits – Area 6

The **red line** indicates your path of travel.

Enter the park by turning onto Presidents Way from Park Blvd (**A**).

**Alternative 1:** Park in the Organ Pavilion Lot (**B**) and carry your materials to your exhibit space in Area 6.

**Alternative 2:** Turn right at the stop sign (**C**). Turn left at **D**. (If your vehicle cannot make the turn at **D**, continue up to the Plaza de Panama (**E**), turn around at the u-turn, and turn right at **D**.) Pull up and stop at the left-hand curb (**F**) to unload.

QUICKLY unload at your space. DO NOT stay parked there while you setup; unload and go park. If you plan on not moving your vehicle until the police re-open the roads, you can park in the south half of the Pan American Plaza (**G**). Otherwise, park in the Organ Pavilion Lot (**B**), Federal Bldg. Lot (**I**), or the Inspiration Point Lot across Park Blvd. (**J**).

### Load-out

Transport your materials to your vehicle, if your vehicle is close, or follow the same path as load-in to get to your exhibit once the police open the roads.

Exit to Park Blvd. via Presidents Way.

