EarthFair 2022
Sunday, April 24, 2022 • Balboa Park
Plaza de Panama – Area 10
Setup and Parking Instructions

General

Recently, the Plaza de Panama – Area 10 – has gone through a significant transformation, with the addition of some planters and tables. While we will be moving some of the tables and benches for EarthFair, some will remain, hampering the load-in and load-out.

While all of these elements have their positive features, they provide some unique challenges:

• **Enter and Exit.** The planter placement means that there are only two narrow entries by which vehicles may enter and leave the Plaza. You will need to use these passages when driving to your exhibit space to unload.

• **Arrival Times.** With the new layout, it is more time consuming to get to your exhibit space and unload in the morning, and load-out at the end of the day. To keep vehicle congestion to a minimum, we will be asking exhibitors to arrive and unload in particular time windows based on their site location, e.g., 7:15am - 7:30am for one set of exhibitors, 7:30am - 8:00am for another set, etc.

• **Avoid Stains.** The light-colored plaza surface shows stains and tire tracks, and cannot be effectively cleaned. Therefore, we ask that all exhibitors in Area 10 take particular care to see that nothing spills or marks the surface. This is particularly important for our food vendors in the area. Drive VERY SLOWLY and only turn your wheel when your vehicle is moving (to reduce the possibility of tire marks). Any exhibitor significantly staining the surface in a way that cannot be easily cleaned and that causes EarthWorks to be billed will be expected to reimburse us for the repairs.

If possible, please try and transport all of your exhibit materials in one vehicle; fewer vehicles will make the entire process go much smoother.

In all cases, be sure to arrive before 8:45AM, as the police will close the roads promptly at 9:00AM - no exceptions.

A map and detailed directions for load-in and parking are provided on the next page, showing the path of travel. Volunteers in each area can help you find your exhibit location. Our volunteers will be wearing natural-colored t-shirts with our "Tree of Life" logo; our volunteer managers will be wearing blue v-neck t-shirts.

Load-out

Note that the load-out procedure is the same as load-in, except that there will be no time windows for exhibitor entering the Plaza.

As always, The Police will not allow vehicular traffic in the park to resume until 90% of the visitors have dispersed. You may not be able to move your vehicle in to load up your exhibit materials until 5:30, 6:00, or later. It all depends on how long it takes for the visitors to leave.

Environmental Considerations

• **NEVER DRIVE YOUR CAR ONTO GRASS AREAS.**

• Red curbs mean no parking and this will be enforced by the police (who will write tickets and tow vehicles). Unload quickly and move on to a long-term parking spot.

• We recommend that you bring a dolly or wagon to carry any heavy materials.

• **Never attach anything to any of the permanent Park fixtures: trees, signs, buildings, fences etc. Don't even lean anything up against one.**

• Balboa Park is a non-smoking venue. No glass containers are allowed in the park.
Load-in and Parking – Plaza de Panama – Area 10

This set of instructions apply to all exhibits in Area 10 EXCEPT exhibits 1070-1073, which enter from the west across the Cabrillo Bridge.

For all other exhibits: the **red line** indicates your path of travel.
Enter the park by turning onto Presidents Way from Park Blvd. (A).
Drive up the hill and turn right at the stop sign (B).
Drive up past the Organ Pavilion (C) to the Plaza de Panama (D)
Enter the Plaza and unload; see detail maps on following pages
Exit through the planters on the north west side of the fountain and head south
Turn right to park in the Alcazar Garden Parking Lot (E), the closest parking area (no exit until roads are reopened around 6pm). Alternatively, turn left to park in the Organ Pavilion lot (F). You can also continue south to park in the south half of the Pan American Plaza (G), the Federal Bldg. lot (H), or the Inspiration Point lot across Park Blvd. (I)

Load-out
Follow the same path as load-in to get to your exhibit.

**Detail Exhibit Space Setup and Entry Time Instructions**

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Load-in and Parking – Exhibits 1000-1006

The red line indicates your path of travel.

Enter the Plaza de Panama by passing between 2 planters at (A)
Drive along the path shown. Pull over to the right or left by your exhibit. (B)
Be sure not to block the common exit path (red crosshatch)
Unload quickly. Backup slowly to enter the common exit path
Pass between 2 planters and drive over the flexible plastic posts to enter the roadway southbound (C)

Please follow instructions from be traffic control staff at C to safely enter the roadway. Continue south to parking.

Setup Times

Please plan to enter the Plaza at the following times:
Even-Numbered Exhibits: 7:45am
Odd-Numbered Exhibits: 8:15am
Load-in and Parking – Exhibits 1013-1015

The red line indicates your path of travel.
- Enter the Plaza de Panama by passing between 2 planters at (A)
- Drive along the path shown. Pull over to the right or left by your exhibit. (B)
- Be sure not to block the common path (red crosshatch)
- Unload quickly. Continue forward to the common exit path
- Pass between 2 planters and drive over the flexible plastic posts to enter the roadway southbound (C)
- Please follow instructions from be traffic control staff at C to safely enter the roadway. Continue south to parking.

Setup Times

Please plan to enter the Plaza at the following times:
- Even-Numbered Exhibits: 7:45am
- Odd-Numbered Exhibits: 8:15am
Load-in and Parking – Exhibits 1020-1021

The red line indicates your path of travel.

Enter the Plaza de Panama by passing between 2 planters at (A)
Drive along the path shown. Take a sharp right turn to park by the exhibit space. (B)
(You may need to block in if the sharp turn is too difficult)
Be sure not to block the common path (red crosshatch)
Unload quickly. Back out carefully and continue to the common exit path
Pass between 2 planters and drive over the flexible plastic posts to enter the roadway southbound (C)
Please follow instructions from be traffic control staff at C to safely enter the roadway.
Continue south to parking.

Setup Times

Please plan to enter the Plaza at the following time: 7:45am
Load-in and Parking – Exhibits 1022-1026

The red line indicates your path of travel.

Enter the Plaza de Panama by passing between 2 planters at (A)
Take a sharp right turn to park by the exhibit space. (B)
(You may need to back in if the sharp turn is too difficult)
Be sure not to block the common path (red crosshatch)
Unload quickly. Back out carefully and continue to the common exit path
Pass between 2 planters and drive over the flexible plastic posts to enter the roadway southbound (C)
Please follow instructions from be traffic control staff at C to safely enter the roadway.
Continue south to parking.

Setup Times

Please plan to enter the Plaza at the following time: 7:45am
Load-in and Parking – Exhibit 1040-1046

The red line indicates your path of travel.

Enter the Plaza de Panama at (A)
Drive along the path shown to space 1040/1041/1046
Pull up to your space, close to the beer garden fence
Be sure not to block the common exit path (red crosshatch)
Unload quickly. Continue on the red path.
Pass between 2 planters and drive over the flexible plastic posts to enter the roadway southbound (C)
Please follow instructions from traffic control staff at C to safely enter the roadway.
Continue south to parking.

Setup Times

Please plan to enter the Plaza at 7:45.

Art Museum

San Diego EarthWorks presents
EarthFair 2022
Balboa Park – April 24, 2024
Load-in and Parking – Exhibits 1050-1051

The red line indicates your path of travel.

Enter the Plaza de Panama at (A)
Drive along the path shown and park to the left of space 1050
Pull up to your space, close to the beer garden fence
Be sure not to block the common exit path (red crosshatch)
Unload quickly. Continue on the red path.
Pass between 2 planters and drive over the flexible plastic posts to enter the roadway southbound (C)
Please follow instructions from traffic control staff at C to safely enter the roadway.
Continue south to parking.

Setup Times

Please plan to enter the Plaza at the following times:
Exhibits 1050: 7:30am
Exhibits 1051: 8:10am
Load-in and Parking – Exhibits 1052-1058

Note: changes to the Plaza have made this area the most difficult part of the load-in. The problem is that there does not appear to be sufficient room between the front of your exhibit and the beer garden fence to allow you to park and still allow traffic to pass. Therefore, we ask you to follow these instructions carefully.

The red line indicates your path of travel.

Enter the Plaza de Panama between plastic posts at (A)
Drive along the path shown. Pull over to the left of exhibit space 1037 (B).
Be sure not to block traffic.
Unload quickly.
Back out carefully and Continue on the red path.
Pass between 2 planters and drive over the flexible plastic posts to enter the roadway southbound (C)

Please follow instructions from traffic control staff at C to safely enter the roadway. Continue south to parking.

Setup Times

Please plan to enter the Plaza at the following times:  
Exhibits 1052-1058: 7:40am
Load-in and Parking – Exhibits 1060-1063

The red line indicates your path of travel.
- Enter the Plaza de Panama at (A)
- Drive along the path shown and park to the curb at B
- Unload quickly.
- Back out carefully, and follow the cross-hatched area.
- Pass between 2 planters and drive over the flexible plastic posts to enter the roadway southbound (C)
- Please follow instructions from traffic control staff at C to safely enter the roadway.
- Continue south to parking.

Setup Times

Please plan to enter the Plaza at the following times:
- Exhibits 1060: 7:45am
- Exhibits 1062: 8:00am
- Exhibits 1063: 8:20am
Load-in and Parking – Exhibits 1064-1069

Note: changes to the Plaza have made this area the most difficult part of the load-in. The problem is that there does not appear to be sufficient room between the front of your exhibit and the beer garden fence to allow you to park and still allow traffic to pass. Therefore, we ask you to follow these instructions carefully.

The **red line** indicates your path of travel.
Enter the Plaza de Panama between plastic posts at (A)
Drive along the path shown. Pull and park parallel to the north curb between the (B)s.
Be sure not to block traffic.
Unload quickly.
Back out carefully and Continue on the red path.
Pass between 2 planters and drive over the flexible plastic posts to enter the roadway southbound (C)

Please follow instructions from traffic control staff at C to safely enter the roadway.
Continue south to parking.

**Setup Times**

Please plan to enter the Plaza at the following times:
**Exhibits 1064-1066**: 7:40am
**Exhibits 1067-1069**: 8:10am
Load-in and Parking – Exhibits 1070-1073

The red line indicates your path of travel.

Enter the park driving east on Laurel St. and entering the park via the Cabrillo Bridge, as shown on the right.

After entering the Plaza, turn right and park on the left (east) side, just south of the fountain. (B, black crosshatch in figure below).

Be sure not to block the common exit path (A) as this is the only path for vehicles to exit the plaza.

Unload quickly.

After unloading, continue south (C) to parking lots.

Setup Times

Please plan to enter the Plaza at the following times:

Exhibits 1070, 1071: 8:00am
Exhibits 1072, 1073: 8:30am
Load-in and Parking – Exhibits 1074-1079

The red line indicates your path of travel.

Enter the Plaza de Panama by passing between two planters at **A**.

Turn around the fountain and pull over close to your exhibit space to unload (**B**).

Be sure not to block the path for other cars heading further north (e.g., to space 1060) or the common exit path (red crosshatch).

Unload quickly.

Slowly enter the common exit path, pass between 2 planters and drive over the flexible plastic posts to enter the roadway southbound (**C**).

Please follow instructions from be traffic control staff at **C** to safely enter the roadway. Continue south to parking.

**Setup Times**

Please plan to enter the Plaza at the following times:

Exhibits 1074-1079: 8:00am
Load-in and Parking – Exhibits 1090-1097

The red line indicates your path of travel.
Take the left-hand path as soon as you enter the Plaza (A)
Pull over to the right or left by your exhibit and unload quickly. Be sure to leave the roadway open for cars to pass.
Continue south to parking.

Setup Times

Please plan to enter the Plaza at the following times:
Exhibits 1090-1097 EVEN exhibit numbers: 7:30am
Exhibits 1090-1097 ODD exhibit numbers: 8:15am